



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		ARIGNAR ANNA GOVERNMENT ARTS COLLEGE FOR WOMEN, WALAJAPET
Name of the head of the Institution		Dr.K.Parameswari., M.Sc., B.Ed., M.Phil., Ph.D.
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04172230813
Mobile no.		9003239894
Registered Email		principalgacwwal@gmail.com
Alternate Email		csdeptaaa@gmail.com
Address		Bangalore Main Road
City/Town		Walajapet
State/UT		Tamil Nadu
Pincode		632513

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.R.Vijaya ,MCA. ,M.Phil. ,Ph.D. ,
Phone no/Alternate Phone no.	04172230813
Mobile no.	9944654410
Registered Email	aagacwwiqac@gmail.com
Alternate Email	csdeptaaa@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.aagacw.com/aqar_18_19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.aagacw.com/calendar_19_20.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	80.10	2005	28-Feb-2005	27-Feb-2010
2	B	2.35	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC	26-May-2014
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7. Internal Quality Assurance System		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

International Seminar on India Ranking 2019 Parameter Analysis for NIRF	20-Nov-2019 1	50
Workshop on Self Study Report preparation for the NAAC	19-Sep-2019 1	161
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Arignar Anna Govt. Arts College for Women, Walajapet	Purchase and Maintenance	State Government	2020 365	19262000
Dr.Y.Zulykama, Assistant Professor	TARE	Science and Engineering Research Board	2020 365	275000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Organised One day International Seminar on NIRF.
- Organised One day Workshop on NAAC.
- Arts and Science Department Seminars are organised.
- Submitted data to NIRF and AISHE.
- Initiated RD Cell to promote research culture.
- Infrastructure development.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To initiate R&D Cell to promote research culture	R&D Cell had been initiated
To motivate the research scholars to undergo MOOC/SWAYAM Course	M.Phil.Computer Science Students had undergone self-paced training course on MATLAB Onramp
To conduct mock test for the students to prepare themselves for competitive exams	TNPSC Mock Test was conducted by the librarian
To encourage the staff to apply for excellence awards in academics.	12 staff from Tamil Department have received awards
To organise more number of seminars and workshops	Most of the departments have organised workshops and national level seminars
To start up a certificate course	Botany department conducted a short term certificate course on "Value Added Products from Fruits and Vegetables"
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Academic Council	14-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

10-Mar-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Library is partially automated and college leaving certificate (TC) is computerised.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed by the faculties selected from various colleges and universities who are appointed as the member of Board of Studies by Thiruvalluvar University and the same is sent to all the affiliated colleges. This curriculum is adopted by the institution, where the HODs of respective departments allocate the subjects to department faculties based on the policy maintained in the department. Students have the flexibility to choose various elective subjects provided by the university. In addition to that, the non-major elective subjects are chosen by the students to get the knowledge about other subjects in which they are interested. General Time table for the college is prepared by the respective committee members. Time table for the department is prepared by the heads of the Department based on the hours allotted for the subjects in the syllabus. The syllabus along with the lesson plan and time-table are informed to the students on the first day of the college. The lesson plan includes the time span for the completion of the topics along with the teaching methodology adopted for the curriculum delivery, method of evaluation with the objectives and course outcome. The programme outcomes and course outcomes are made available for the students and stakeholders through our College Website. Classes are held according to the schedule under the supervision of department heads. The faculties also maintain work diary with the details of the topics covered, internal tests conducted and assignments given. Faculties prepare their lecture notes for the subjects allotted by referring various materials available in the library and from the web. Students can also refer books from the library. For effective delivery of curriculum various teaching methods like chalk and talk, ICT enabled teaching-learning method, distribution of class notes, Group discussion, seminars, use of models and charts are adopted. Departments maintain detailed records of different activities regarding teaching-learning activities. Institution also conducts Academic Audit during the academic year which helps to ascertain that adequate and effective quality assurance mechanism is applied in curriculum planning and delivery. Academic Audit experts suggest improvement measures for the enhancement of the quality culture in the academic activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Value added products from fruits and vegetables	Nil	09/01/2020	3	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Revised Courses in Physics, Mathematics,	17/06/2019

	Chemistry, Botany, Zoology, Computer Science	
BCA	Revised Courses in Computer Applications	17/06/2019
BCom	Revised Courses in Commerce, Corporate Secretaryship	17/06/2019
BBA	Revised Courses in Business Administration	17/06/2019
BA	Revised Courses in Tamil, English, Economics, History	17/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	40	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Literary Programme	17/06/2020	1094
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer Science	26
BCom	Corporate Secretaryship	60
BBA	Business Administration	53
MA	Tamil	2
MSc	Physics	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Every year a well-structured feedback questionnaire is distributed to stakeholders like Students, Teachers and Alumni. The filled-in feedback forms collected from the stakeholders are analysed and reviewed by the IQAC committee. The percentage of rating is calculated on the basis of collected feedback forms from the stakeholders. In terms of score, the analysis is done based on the range from strongly agree to strongly disagree. The analysis reveals that the performance of the UG and PG teaching is satisfactory in all the departments. The data received from the students are systematically analysed and appropriate steps are taken to sort out the challenging issues in connection with the curriculum. The feedback is also collected from teachers with an objective of improving course outcomes. The teacher's feedback gives scope for students to reorient the learning strategies involved in teaching learning environment and thereby aid to provide improvisation wherever it is applicable. Alumni feedback acts as a source of model and guide for the upcoming students of the institution. It enables each and every student to understand the credits and merits of the institution. Oral feedback is obtained from the parents during parent-teachers meeting. The suggestions and opinions of the parents are considered for quality improvement of the institution as well as the students. Through the feedback received from the stakeholders, possible ideas are considered and necessary actions are taken for the betterment of students and institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil, English, History, Economics	351	3192	351
BBA	Business Administration	55	3192	55
BCA	Computer Applications	33	3192	33
BCom	Commerce, Corporate Secretaryship	165	3192	165
BSc	Physics, Mathematics, Chemistry, Botany, Zoology, Computer Science	537	3192	531
MA	Tamil, English, History, Economics	130	112	80

MCom	Commerce	20	35	20
MSc	Physics, Mathematics, Chemistry, Botany, Zoology, Computer Science	154	289	131
MPhil	Computer Science, Economics, History, zoology, Chemistry, Botany, Tamil, English, Mathematics, Commerce	34	12	7

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3445	465	68	Nil	93

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
161	60	4	Nil	Nil	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Tutorial ward system is followed in the institution for an effective learning environment. Each faculty will be tutoring for a group of nearly 25-30 wards in Science programmes and 50-60 in Arts and Commerce programmes. Departmental faculties will continue to be the tutors for the same students till their graduation. Tutors guide the students in all aspects like academic and non-academic areas. Tutors maintain detailed records of their wards and the meetings are conducted when required. All the wards are free to meet their tutors whenever they need guidance. The potential of the students is continuously monitored and enhanced by the tutors based on the performance in academic and co-curricular activities. The monitoring system ensures full-fledged acquisition of learning of the students both in a conventional and practical way. Apart from curriculum based guidance, general motivational factors are also imparted to the students to enable them the pursuit of excellence in all fields. Every tutor takes up the responsibility of instilling the moral values upon their wards for a better and disciplined way of living. This improves student-teacher relationship, minimize student drop-out ratio and enhance their academic performance. It ensures holistic teaching learning milieu and create an iconic

representation of the institution in the social setting.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3928	161	1 : 23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
197	37	160	124	50

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.S.G.Kavitha	Associate Professor	Muthamizh Aaivusudar award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Tamil, English, History, Economics	90 days/per semester 180 days/year	24/03/2020	30/09/2020
BBA	Business Administration	90 days/per semester 180 days/year	24/03/2020	30/09/2020
BCA	Computer Applications	90 days/per semester 180 days/year	24/03/2020	30/09/2020
BCom	Commerce, Corporate Secretaryship	90 days/per semester 180 days/year	24/03/2020	30/09/2020
BSc	Physics, Mathematics, Chemistry, Botany, Zoology, Computer Science	90 days/per semester 180 days/year	24/03/2020	30/09/2020
MA	Tamil, English, History, Economics	90 days/per semester 180 days/year	24/03/2020	30/09/2020

MCom	Commerce	90 days/per semester 180 days/year	24/03/2020	30/09/2020
MSc	Physics, Mathematics, Chemistry, Botany, Zoology, Computer Science	90 days/per semester 180 days/year	24/03/2020	30/09/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the syllabus structure and regulations of Thiruvalluvar University, Continuous Internal Evaluation(CIE) is followed by the institution and they are given as follows:

- Theory and practical papers have weightage of 100 marks. Out of 100, 75 marks are for End Semester Examination (ESE) and 25 marks (20 marks are for test and 5 marks are for assignment or seminar) are for Continuous Internal Assessment (CIA).
- Two CIA tests (each for 50 marks) and one model Exam (for 100 marks) are conducted by the corresponding departments. Question paper setting and evaluation for CIA tests and model exam are done by the department faculties.
- Assignments are submitted by the students to the respective subject faculties on a selected topic.
- Students are given a topic of interest to take seminars and give presentation pertaining to subjects which helps them to update their knowledge.
- Every department maintains Question bank which acts as an examination preparation tool for the students.
- Slow learners are motivated by the peer group learning.
- For each practical paper, two CIA practical tests and one model practical exam are conducted(each test is for 30 marks)
- Hard copies and soft copies of the internal marks are maintained in the departments and the same is submitted to the university. For all the first year students it is mandatory to join in any one of the extension activities available in the college. The students are evaluated based on the attendance and performance, and credit mark is assigned to them by the staff in-charge. Enrolment in any one of the extension activities enables them to take active part in social activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the college is prepared and distributed well in advance to the students and staff at the beginning of the academic year. The academic calendar acts as a source of information to the students and staff. This postulates the rules and regulations of the college. It provides a detailed description about the programmes and courses offered by the college. The list of teaching and non-teaching staff is provided along with the vacancy position. The day order of classes to be followed is mentioned in the calendar. It provides the details regarding the university regulations, contact details, working days, religious holidays and other special days. It provides the details related to scholarship, fees structure of the college, hostel and all other related information required for the students. The schedule regarding conduct of the university examination is received from Controller of Examinations, Thiruvalluvar University. This schedule is strictly adhered by the college for conducting theory and practical examinations, online registration of exam fees paid details, submission of attendance percentage, internal marks entry and commencement of central valuation. The conduct of continuous internal assessment dates and college functions are mentioned in the calendar and the same is followed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.aagacw.com/co.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U03	BA	Economics	82	82	100
U04	BA	English	57	57	100
U06	BA	HISTORY	130	129	99.2

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.aagacw.com/sss.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	Science and Engineering Research Board-TARE scheme	8.25	2.75

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Self Study Report Preparation for the NAAC	IQAC	19/09/2019
International Seminar on "India Ranking 2019 -Parameter Analysis" for NIRF	IQAC	20/11/2019
International seminar on "New Trends in Modern Chemistry and Biology"	Chemistry, Botany and Zoology	09/01/2020
National Seminar on "Legal and Psychological Strategies for Women Empowerment"	Commerce, English, History and Economics	15/02/2020

Workshop on Manuscriptology	Tamil	15/02/2020
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Muthamizh Aaivusudar award	Dr.S.G.Kavitha	Thiruvaiyaaru Thamizh Sangam	27/07/2019	Muthamizh Aaivusudar award

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MATHEMATICS	1	0
International	ZOOLOGY	3	2.29
International	CHEMISTRY	4	1.52
International	ECONOMICS	4	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	11

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nill	Nill	2020	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	2020	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	37	11	Nill	Nill
Attended/Seminars/Workshops	110	52	2	161
Resource persons	Nill	Nill	Nill	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness on Road Safety, Safe Social Media and Cyber Crime	NSS	2	3800
Workshop on "Empowering Women for Better Future"	NCC	1	33
Free Dental Camp	YRC	1	150
All India Girls Trekking	NCC	1	4
Awareness on "Child Safety and Care"	WOMEN DEVELOPMENT CELL	1	500
CATC Camp	NCC	1	22
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Tamil Oratorical Competition	Rs.5000 cash award	Muthamizh mandram, vaniyambadi	1
Obstacles and Relay	First prize - Gold Medal	VIT University	2

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIEDP	Entrepreneurs hip Development and Innovation Institute	Business Plan and Business Model Preparation training	2	11
AIEDP	Entrepreneurs hip Development and Innovation Institute	Student Entrepreneurship Awareness Camp	2	103
NCC	Santhosham Yoga Training Center	Celebration of Yoga Day - Training	1	104

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
PROJECT WORK	Nil	Nil	Nil	Nil	Nil

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Voorhees College, Vellore	03/02/2020	Practical class - Identification of Plants	25

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
IMPRES LIPS	Partially	9.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Library Automation	1	176398	Nil	Nil	1	176398
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	113	74	3	0	10	5	10	5	11
Added	0	0	0	0	0	0	0	0	0
Total	113	74	3	0	10	5	10	5	11

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1	0.99	0.3	0.23

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For the efficient utilisation of physical and academic facility the following policy is followed in the institution. The college functions in two shifts and hence all the physical infrastructure facilities such as classrooms, laboratories, library, sports facilities, seminar halls etc., are utilised optimally. Repairs and maintenance are handled as per the instruction given by the government. For any purchase and maintenance of equipment for more than 1000 rupees quotation has to be procured and comparative statement has to be prepared. Based on the quoted price, approval is obtained from the Principal, to place orders to the company which quotes the lowest price. PWD deputed the technicians, plumbers, carpenters to maintain the infrastructure facilities of civil and electrical work. Laboratories computers • The grants are allocated by the state government for the maintenance of laboratories. • The lab fee is collected from the students of science departments during admission for laboratory usage. • The cleanliness of the laboratories is done with the support of sweepers appointed by the college. • The stock register is maintained and supervised by the heads of the concerned departments. • The lab assistants/store keeper under the supervision of the heads, maintain the efficiency of lab accessories. • Every year equipment requirements of various departments are submitted to the Directorate of Collegiate Education through the office by the heads of the respective departments and they are collectively processed in order to keep things ready for the upcoming semester. • The non-teaching staff members are also trained to maintain an inventory of the lab equipments and computers. • The breakage amount is collected from the students and the same is also used for equipment maintenance. • Annual stock checking is done at the end of every academic year by the deputed staff members of the same department and other departments. Physical facilities • The cleanliness of the college campus is maintained and monitored by the campus cleaning committee of our college. • Wash rooms and rest rooms are cleaned frequently by the scavengers. • Green Garden and Medicinal Garden is maintained by the Botany department. • Vermicompost Pits are maintained in the Zoology department garden. • Furniture and electrical items are checked during the stock verification. • Physical items used by NSS and NCC students are maintained in the corresponding activities room with proper stock register. The items are audited at the end of every academic year. • Open auditorium and seminar halls are utilised for college programmes as well as for other government programmes. Class rooms • At the departmental level, the heads of the department submit their requirements to the principal regarding classroom furniture and others. • The civil work and electrical work are carried out by PWD and monitored by the deputed staff members. • Cleanliness of class rooms are maintained by the sweepers. • Students are sensitized regarding cleanliness and motivated to conserve energy by needful use of electricity in classrooms. • The classroom

boards are utilised properly and maintained regularly. •

<http://www.aagacw.com/facilities.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	scholarship	3344	8118476
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course	28/06/2019	965	English Department
Language Lab	17/06/2019	1414	English Department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Nil	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Oppo and Atos Syntel	30	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	2	M.Sc.	Zoology	Thiruvallu var University, Serkkadu	Ph.D.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Meet Nil	Institution	1400

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Silver medal in Tug-of-war	National	1	Nil	18UENS1037	D.Priyanka

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution has an active Student Council. Members of the council are elected by the students every academic year. Students who are nominated for the election should have no standing arrears. The council is actively functioning by taking part in various co-curricular and extra-curricular activities of our college. They provide active assistance and support towards smooth functioning of college administration by maintaining disciplinary matters, cleanliness of campus, NSS, NCC, Women Development Cell etc. The composition of college union/student council includes: ? President (One from each shift) ? Vice-President ? General Secretary ? Treasurer ? Fine arts Secretary ? Sports Secretary Some prominent activities of Student Council pursued during the year are: ? Pongal celebration ? Ayudha Pooja Celebration ? Cultural activities ? Sports activities ? Teachers Day Celebration ? Discipline maintenance during occasions ? Cleanliness of Campus and Classrooms ? Providing financial assistance to the minions during Pongal festival ? Contributing amount for blind association and flag day The above said activities are not only nurture the development of students but also cultivate leadership quality in them. The

college has been acknowledged and appreciated with the silver zone award for the continuous support rendered to the blind association. The student involvement in council activities enable them to fetch larger spectrum of leadership and management.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Old Student Association (OSA) has been in existence since 1993. All the outgoing students register themselves as members in the association. The association has one president, three vice-presidents, one secretary, one joint secretary, one honorary secretary, one treasurer, one honorary treasurer and a committee member. Annual subscription fee is collected from the final year students to enrol in the association. The motive of association is to build an active relationship between the students and the college. It develops a unity of action amongst the students, faculty, and administration. They extend their cooperation by giving guest lectures and guidance for the career opportunity. It is a platform to serve and promote the mutual interest of its members, faculties and students of the institute through pro-active social interaction and collaboration on various fronts. Most of the faculties working in our institution as guest lecturer and permanent faculty are our alumni.

5.4.2 – No. of enrolled Alumni:

1355

5.4.3 – Alumni contribution during the year (in Rupees) :

297300

5.4.4 – Meetings/activities organized by Alumni Association :

- OSA offers a cash prize of Rs.200 during college day celebration to the student of each department who wins the best student award by scoring first mark in major subjects.
- Financial assistance is provided through OSA to organize events like convocation and various other college functions.
- Through OSA guest faculties can also be appointed for the welfare of the student.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization helps in improving quality of educational activities. Apart from academic teaching, the teachers are also incorporated with additional incharges ranging from administration to cultural mobilisation. It gives scope to every teacher in terms of developing themselves to higher standard of qualitative leadership and management. This decentralisation forum creates a space for validating and fine tuning the aspects of various administrative tasks. At the end of every academic year various committees for the next academic year is constituted for various activities comprising teachers and students, where principal acts as academic and administrative head of the college. Various committees like admission committee, Hostel committee, library committee, Sports committee, Anti-ragging committee etc., are formed for coordinating important activities of the college. The institution also promotes a culture of participative management by involving staff and students in various extension activities like Consumer club, Environmental Club, YRC, RRC, NSS, NCC, Women Development Cell etc. Valuable suggestions from all the stakeholders are taken into due consideration for the improvement of quality

culture of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As the College is affiliated to the Thiruvalluvar University, the recommendations given by the University are followed.
Teaching and Learning	The academic teaching learning process mainly focuses on the practical learning experience. Teachers enable students to understand the subject matter precisely by allowing them to apply real world knowledge using their practical exposure thereby creating a successful learning experience. Cooperative learning and inquiry-based instruction are followed for the successful teaching learning environment. Technology is used as an aid and assistance for a better understanding of tough concepts. Technological aids such as PPT, Television, Projectors, and Computers are used to enhance the teaching learning experience. Moreover, students are always encouraged to utilize the immense library resource to improve their knowledge in different perspective. Students are offered a platform to showcase their talents, through various events and competitions held at college and outside the college. Students are also allowed to participate in extension programmes other than their course of study with a view of developing the skills need for their career. Students are also encouraged to participate in seminars, workshops, poster presentations, symposiums etc. Field visits, visit to laboratories and science exhibitions are arranged to give hands on information to the students.
Examination and Evaluation	Continuous Internal Assessment is done every semester in order to evaluate the intelligence and ranking of the students. Assignments are given to students and seminars are conducted simultaneously. Evaluation is done on the basis of performance in exams, assignments, seminars and marks are

awarded respectively. Continuous assessment is intended to measure the knowledge, skill, aptitude on grounds of academic learning. Students are trained with the question papers that are available in the question banks of the corresponding departments. Students are enriched with the practical knowledge through the laboratory sessions. Central Evaluation for university examination is done by the examiners appointed by the University.

Research and Development

The need for accelerating research activities was seriously considered by the IQAC and many faculty members are inspired to submit proposal for conducting minor major projects. Dr.Y.Zulykama of Chemistry department was sanctioned Rs.2,70,000/- in this academic year to undergo "Associateship project". Dr.J.Poonguzali of Zoology Department has submitted the TANSCHÉ Minor Research Project. Faculty members and research students are encouraged to attend and present papers in seminars, workshops and conferences. Faculties and students have participated in various national and international conferences and presented their research papers too. Teachers have also published their research papers in national and international journals.

Library, ICT and Physical Infrastructure / Instrumentation

Library is well furnished with text books, reference books, journals, newspapers, magazines and the same are being utilized by the students. It has a collection of more than 34,000 books. Each department has department library where the students are encouraged to refer materials pertaining to their syllabus. Quiz Competitions are conducted by the librarian to motivate the students to refer various disciplined books from library. ICT facilities like LCD projectors, internet facilities available in the departments are utilized by the staff members to educate students. Science laboratories are equipped and enriched with requisite equipment.

Human Resource Management

Regular staff members are appointed by the state government of Tamil Nadu. Guest Lecturers are also appointed as per the norms of the State Government. Temporary teaching faculties are appointed through the PTA (Parent-Teacher Association) to help the

	institution in maintaining the Student-Teacher ratio. The administration is decentralized so that staff and students have been participating with the management in various activities.
Industry Interaction / Collaboration	As per the curriculum design, M.Sc.Computer Science, M.Sc. Physics, B.Com(Corporate Secretaryship) and BBA students are allowed to do their project work at various industries. M.A.Tamil students have done their project at temples.
Admission of Students	Transparent Single window system (Counselling) is followed based on the guidelines given by the Government of Tamil Nadu. Applications for the admission for UG is given from the next day of 2 result published by the State government. PG applications are issued from the next day of UG results published by the university. Filled in applications are received within 10 working days from the date of issue of applications. The Rank list is prepared based on the part III paper marks and the list is displayed in the notice board prior to the admission date. Communal quota and special quota is strictly adhered to the percentage given by the state government guidelines. Admission register is maintained by each department along with their sanctioned and admitted strength. Based on the demand ratio for the courses, admitted strength is increased by 10 to 20 after getting permission from DCE and Thiruvalluvar University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Online portal is provided by the Thiruvalluvar University for the following <ul style="list-style-type: none"> • Registration for Examination • Student Fees payment Particulars • Continuous Internal Assessment Marks of Students • Uploading photos for degree certificate • Application for Photocopy of answer sheets and Revaluation After end-semester examinations, results are sent to respective college mail-id by the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	10	Nill	Nill	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	124	Nill	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Special OD for the teaching staff is provided to present research papers in State, National and International level, to attend refresher, orientation programmes and workshops.	Non - teaching staff are sent for reconciliation courses on special OD to make them updated regarding latest GOs and administrative methods.	Students are encouraged at UG and PG level to undertake projects, attend National level seminars, participate in various competition conducted by other educational institutions. Laborious financial assistance is given to the students in the form of various scholarships and stipends.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is conducted at the end of every financial year by the senior

staff members of the college. External financial audits are conducted by the audit members regularly from the Directorate of Collegiate Education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nil	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Subject Experts from other colleges	Yes	IQAC Members
Administrative	Yes	Audit Members from Directorate of Collegiate Education	Yes	IQAC Members

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Temporary teaching and non-teaching staff members are appointed through PTA for the welfare of the students. PTA meeting is conducted once in a year. PTA fund is utilised for the maintenance of infrastructure and for providing salary to temporary non-teaching staff.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Campus maintenance
- Research Projects was undertaken by the faculty
- More number of seminars/workshops was organized

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	National Voters Day Celebration	25/01/2020	25/12/2020	25/12/2020	750

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Introduction of Kavalan SOS App to Students for Women Safety Awareness	19/12/2019	19/12/2019	3800	Nil
Genderisation	29/01/2020	29/01/2020	1500	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	19

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	30/01/2020	2	College Bazaar	Sale of products by self help group	3800
2020	1	1	25/01/2020	1	Voting Awareness Camp	people about voting rights	200

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Academic Diary	17/06/2019	Code of Conduct illustrated in the diary is reviewed and revised annually. The academic calendar acts as a source

of information to the students and staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Muthamizh viza celebration	19/02/2020	19/02/2020	3000

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Enviro - Club is established and placed under the charge of a teaching staff. 181 students have been enrolled in the Enviro-Club in this academic year.
- Plastic Usage is prohibited inside the campus.
- Practice of using Garbage bins in maintaining good health
- Some group activities were taught to the students to keep the campus clean and fresh for safe environment
- Poster presentation on "Role of Science in Environmental Protection" for students was organised and speech was given by Mrs.P.Shanthi, NGO, Ranipet on the same.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- Several seminars and guest lectures are conducted on socially relevant topics in order to help the students to realize the cultural and heritage values. Every year, in association programmes inter and intra-departmental competitions are conducted by each department to bring out the hidden talents of students in non-academic areas. It serves as a platform to exhibit their skills in various areas like speech, artworks, writing skills, acting, cooking and so on.
- Routine campus cleaning is done by Environmental Club, NSS, and NCC students along with volunteers from various departments as an act of the Prime Minister's Swachh Bharat scheme.
- Since our college is women centric, many steps are taken to inculcate the aspects of humanitarian principles within the students. Every Wednesday, the prayer system is practised in the college with the prime motto of encouraging the students in terms of discipline and unity. The vibrant and meditative feel they gain during the prayer helps them to have a positive approach towards life. The students participation in other college activities and their laurels are also cherished in the assembly.
- Every year college magazine is framed to make a record of all the happenings of the college.
- Self-employment training programme is provided to the students through Women's Development Cell.
- Every year, our college student donates money for the Blind Association.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.aagacw.com/bestprac.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of our college is to inculcate wisdom, moral values and a great sense of responsibility to the women students irrespective of their social background. Increase in ratio of women's education is the vision of the college and it is well proven through the overall strength of the college. The ratio of women students coming from rural background to pursue higher education is a striking thing about our Institution. Knowledge combined with dedication and discipline is the key factor fostered upon the students of our college. NSS and NCC unit work vibrantly and enthusiastically in all kinds of service oriented

tasks and strive hard to elevate the idea of joy in doing service and the importance of discipline in life of all the students. Cooperative store is set up in the college campus to give the students for the easy access to purchase the stationary items, curriculum related forms and so on. As far as students strength is considered, all the departments are endowed with full sanctioned strength and in addition to it, the administration also manages well in lessening the student dropouts. The self-employment training helps the students to become an efficient entrepreneur. Employment opportunity to visually-challenged people is given by helping them to undergo training in rewiring chairs and repair works. Our students frequently visit the orphanage to fulfill their requirements and help the local society by the way of imparting knowledge. Our college students obtain University ranks every year and more number of centum in Mathematics. Our college provides necessary guidance and support to students for their transportation facility.

Provide the weblink of the institution

<http://www.aagacw.com/bestprac.html>

8.Future Plans of Actions for Next Academic Year

To encourage the staff to use ICT Technology and LMS tools. Infrastructure Development. Imparting E-learning to students. Encourage the students to undergo the courses in SWAYAM,MOOC,etc.