

Minutes - 1

Date: 10-07-2019 Time: 01.30 PM

Venue: Principal Room

Agenda:

1. Composition of IAAC
2. Examine the result analysis of 2018-2019 even Semester.
3. Scrutinize the admission details.
4. Prepare action plan for the current academic year.

Resolutions passed:

The chairperson of IAAC and the principal of the College Dr. K. Parameswari presided over the meeting and the resolutions passed are as follows:

1. A new Composition is framed.
2. Each department that has secured less than 75% is instructed to assess the reason and take necessary actions to increase the pass percentage.
3. Based on the demand ratio, it is decided to increase the admission strength to 10% after getting prior permission from DCE and University.

A. Action plans are initiated.

- i. To upgrade the facilities and thereby enhance the students' proficiency.
- ii. Insist all the departments to organize workshops and seminars.

iii. To startup a Certificate Course.

iv. To encourage staff to apply for excellence awards.

V. To Conduct mock test for the students so as to prepare for Competitive exams.

K. Puth
11.07.2019
Principal
PRINCIPAL
Arignar Anna Govt. Arts
College for Women,
Walajapet - 632 513

Members Present

1. Dr. K. Parameswari, Chairperson & Principal K. Puth 11.07.2019
2. Dr. R. Vijaya, IAAC Co-ordinator 10/07/19
3. Dr. V. Anuradha, Staff Member 10/7/2019
4. Mrs. N. Sujatha, Staff Member 10/7/2019
5. Dr. J. Poonguzali, Staff Member 10/7/2019
6. Mrs. M. Amudha, Staff Member 10/7/19
7. Dr. S. Geetha, Staff Member 10/7/2019
8. Mrs. A. Poonguzhali, Staff Member 10/7/19
9. Dr. E. Ponselvi, Staff Member 10/7/19
10. Dr. G. Gayathri, Staff Member 10/7/19
11. Dr. M. Bakryalakeshmi, Staff Member 10/7/19
12. Dr. T. Senthil Murugan, Staff Member 10/7/19
13. Mr. S. Valampuri Moorthy, Librarian 10.7.2019
14. Mr. V. Dinesh, Assistant
15. Mrs. Shanthi Mohan, OSA president, Local Society. M. Shanthi 10.7.19
16. Miss. Renuka, Student Union president E. Renuka 10.7.2019
17. Dr. G. Sujatha, DKM College, Alumni. G. S T 10.7.19
18. Mr. M. Naveen Kumar, Industrialist, Malladi drugs, Malladi drugs, Malladi drugs. 16.07.2019

Action taken report after the first meet.

1. Botany department planned to conduct short term Certificate Course.

Minutes-2

Date: 23-09-2019 Time: 01.30 pm

Venue: Principal Room

Agenda:

1. To participate in NIRE
2. Submission of project proposals
3. Plan to conduct Nov/Dec'2019 University Examinations
4. Approval of minutes of previous meeting and action taken Report.
5. To start up Research and Development Cell.

Resolutions passed:

The Chairperson of ICAE and the principal of the College Dr. K. Parameswari presided over the meeting and the resolutions passed are as follows:

1. To submit NIRE details within the stipulated time.
2. To submit proposals for Minor Research Project and Students Mini project.
3. To instruct the Chief Superintendent to collect the required details from all the departments to conduct University examinations Nov/Dec 2019.
4. To start Research and Development Cell during this academic year itself.
5. The Minutes of previously held meeting is also approved.

1. Dr. K. Parameswari, Chairperson & Principal

K. P. Subramanian
Principal
Arignar Anna Govt. Arts
College for Women,
Walajapet - 632 513.
23/09/2019

- 2023/10/18
3. Dr. V. Anuradha, Staff member $\frac{23}{23/9/2019}$
 4. Mrs. N. Sujatha, Staff Member $\frac{23}{23/9/2019}$
 5. Dr. J. Poonguzali, Staff Member $\frac{23}{23/9/2019}$
 6. Mrs. M. Amudha, Staff Member $\frac{23}{23/9/19}$
 7. Dr. S. Geetha, Staff Member $\frac{23}{23/9/2019}$
 8. Mrs. A. Poonguzhali, Staff Member $\frac{23}{23/9/19}$
 9. Dr. E. Ponselvi, Staff Member $\frac{23}{23/9/19}$
 10. Dr. G. Gayathri, Staff Member $\frac{23}{23/9/19}$
 11. Dr. M. Bakujalakshmi, Staff Member $\frac{23}{23/9/19}$
 12. Dr. T. Senthil Murugan, Staff Member $\frac{23}{23/9/19}$
 13. Mr. S. Valampuri Moorthy, Librarian $\frac{25}{25.9.2019}$
 14. Mr. V. Dinesh, Junior Assistant $\frac{23}{23.09.2019}$
 15. Mrs. Shanthi Mohan, OSA President, Local Society $\frac{25}{25.9.19}$
 16. Miss Renuka, Student Union President $\frac{25}{25.9.2019}$
 17. Dr. G. Sujatha, DKM College, Alumni $\frac{25}{25.9.19}$
 18. Mr. M. Naveenkumar, Industrialist, Malladi Drugs Limited $\frac{25}{25.9.19}$

Action taken Report after the second meet

1. Proposals are sent for the Minor Research project and Students Mini project.
2. NIRF Details Submitted on 29.11.2019
3. Science departments organized international seminar on 09.01.2020
4. One day ~~short~~ International seminar on "India Rankings"

Minutes-3

Date: 21-01-2020

Time: 01.30 pm

Venue: principal Room

Agenda:

1. AISHE data Submission
2. Scrutinize the result analysis of 2019-2020 odd semester examinations.
3. Ensure the completion of AQAR report for 2017-2018 and prepare 2018-2019 report.
4. Encourage the staff and students to promote social values through college functions.
5. Approval of minutes of previous meeting and Action taken Report.

Resolutions Passed:

The Chairperson of IQAC and the principal of the College Dr. K. Parameswari Presided over the meeting and the resolutions passed are as follows:

1. To submit AISHE details within the stipulated time.
2. Each department that has secured less than 80% is instructed to assess the reason and take necessary actions to increase the pass percentage.
3. To submit 2017-2018 AQAR report in the new format.

4. To Celebrate the College functions in the month of February.

5. The minutes of previously held meeting is also approved.

K. P. Subramanian
Principal
PRINCIPAL
Arignar Anna Govt. Arts
College for Women,
Walajapet - 632 513.

Members Present

1. Dr. K. Parameswari, Chairperson
person
2. Dr. R. Vijaya, IAAC Co-ordinator
3. Dr. V. Anuradha, Staff Member
4. Mrs. N. Sujatha, Staff Member
5. ^{Dr.} Mrs. J. Poonguzali, Staff Member
6. Mrs. M. Amudha, Staff Member
7. Dr. E. Geetha, Staff Member
8. Mrs. A. Poonguzhali, Staff Member
9. Dr. E. Ponselvi, Staff Member
10. ^{Dr.} Miss. G. Gayathri, Staff Member
11. Dr. M. Bakujalakshmi, Staff Member
12. Dr. T. Senthil Murugesan, Staff Member
13. Mr. S. Valampurimoorthy, Librarian
14. Mr. V. Dinesh, Assistant
15. Mrs. Shanthi Mohan, OSA President,
Local Society
16. Miss. R. Renuka, Student Union

17. Dr. G. Sujatha, DKM College, Alumni 4-5/21.1.20

18. Mr. M. Naveenkumar, Industrialist, Malladi drags *Mr. Naveenkumar*

Action taken Report after Third meet

1. AISHE Report is submitted on 10.03.2020
2. College functions were initiated as per plan.
3. Arts departments organized a National level workshop on 15/02/2020.
4. Research and Development Cell has been started.

Minutes - 4

Date: 12-03-2020

Time: 01:30 PM

Venue: Principal Room

Agenda:

1. Review of Lesson plan for the next academic year.
2. plan to Conduct Thiruvallavar University Examinations Apr/may '2020
3. Decentralization of works for the next academic year.
4. Review of Bridge Course.

Resolutions passed:

The Chairperson of IQAC and the Principal of the College Dr. K. Parameswari presided over the meeting and the resolutions passed are as follows:

1. The Chief Superintendent of Exam Cell is instructed to collect the required details from all the departments to Conduct University Examinations Apr/may '2020
2. To Conduct Bridge Course for the freshers and make it convenient for them to attain the Communication Skills in English for the next academic year.
3. Previous meeting minutes is approved and discussed on action taken report.

K. P. S.
PRINCIPAL

Members present.

1. Dr. K. Parameswari, Chairperson & Principal K. Juh
12/3/2020
2. Dr. R. Vijaya, ICAE Co-ordinator R. Vijaya
12/3/2020
3. Dr. V. Anuradha, Staff Member
4. Mrs. N. Sujatha, Staff Member N. Sujatha
12/3/2020
5. Dr. J. Poonguzali, Staff Member J. Poonguzali
12/3/2020
6. Mrs. M. Amudha, Staff Member M. Amudha
12/3/2020
7. Dr. S. Geetha, Staff Member S. Geetha
12/3/2020
8. Mrs. A. Poonguzhali, Staff Member A. Poonguzhali
12/3/2020
9. Dr. E. Porselvi, Staff Member E. Porselvi
12/3/2020
10. Dr. G. Gayathri, Staff Member G. Gayathri
12/3/2020
11. Dr. M. Bakiyalakshmi, Staff Member M. Bakiyalakshmi
12/3/2020
12. Dr. T. Senthimurugan, Staff Member T. Senthimurugan
12/3/2020
13. Mr. S. Valampuri Moorthy, Librarian S. Valampuri Moorthy
12.3.2020
14. Mr. V. Dinesh, Junior Assistant V. Dinesh
12.3.2020
15. Mrs. Shanthi Mohan, OSA president, Local Society M. Shanthi
12.3.2020
16. Miss. E. Renuka, Student Union President E. Renuka
12.3.2020
17. Dr. G. Sujatha, DKM College, Alumni G. Sujatha
12.3.2020
18. Mr. M. Naveen Kumar, Industrialist, Malladi drugs M. Naveen Kumar
12/3/2020

200

Action Taken Report after the fourth meet

1. All the Staff Members were instructed to prepare the lesson plan framework for the next academic year during the vacation period itself.
2. To prepare a schedule for the bridge course for the next academic year.